# About the Library:

Our College has well-maintained library, having around 3500 books of Junior section with 46 latest magazines and Journals. Area of Library is 2585.4 sq. Feet. Reading room facility is also available with individual study zones for staff members as well as for students. The Library timing is from 9 A.M. to 5.00 P.M.

#### Mission:

The mission of the Library is to provide comprehensive access to the resources and innovative services to support teaching, learning and research activities of the college and thereby to cater diverse information needs of user community of this college. The library strives to develop balanced collection of information resources, irrespective of forms and to adopt technologies to provide better information services.

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Vision:
Considering the above mission, our library strives to
☐ Build better collection of resources across the formats to cater information needs
of user community
$\ \square$ Promote the use of resources to help the users to achieve their educational and
professional goals
$\ \square$ Provide various services and adopt strategies to enhance use resources of the
library
$\hfill \Box$ Offer personal assistance to select, organize and use the information
☐ Create healthy environment for the students to study
Objectives:
$\hfill\Box$ To build collection complementary for competitive exams to provide competitive
edge to students
$\square$ To provide innovative services to the users.
$\hfill\Box$ To provide better and timely access to the resources available in the library.
$\hfill\Box$ To provide more and more access to the e-resources through Internet.
☐ To participate in resource sharing (Library Consortium) Programme to enrich
collection of the library
$\hfill\Box$ To make available reading material and other resources as per requirements of
teaching faculty.

Special Features

□ Partially Computerized
☐ Separate Reading Room Facility For Boys and Girls
☐ Reading room Capacity for 50 Students
☐ Open Access for all College students
☐ Special Collection to Competitive Examination
☐ Internet Facility
☐ List of Added books to the Library are circulated to concern departments of college
☐ Newspaper cuttings of college activities and special Occasions.
□ Book Exhibition
Support Facilities
☐ Internet with Broadband facility (2Mbps)
□ Server
□ Vacuum Cleaner
□ Inverter
☐ Fire extinguisher
Library Advisory Committee (LAC):-
☐ A Library Advisory Committee has been constituted in order to ensure proper
administration of the library. It consists of a Chairman (Principal), a student
representative, a Secretary (Librarian) and Other 8 members. LAC meets twice a
year to review the library related matters. The LAC has well defined objectives.
☐ Library forms an integral part of an academic institution. A library committee has
been constituted to facilitate effective and smooth functioning of the library.
☐ The advisory committee meets 2 times in an academic year to take decisions about
various issues related to library facilities, services and its execution for better
functioning.
Functions of the Library Advisory Committee:-
☐ To formulate rules and regulations of the library.
☐ To do Annual planning and Annual Budget Provision.
☐ To purchase essential books, journals etc. as required by HOD, teachers and
students.

$\hfill\Box$ To make improvement in safety, security and facilities.
$\hfill\Box$ To provide every possible support and guidance to the librarian.
$\hfill\Box$ To explore possibilities of establishing academic ties with other library bodies.
☐ To consider and put forward the views and ideas of faculty and students regarding
selection and acquisition of library resources (i.e. books journals etc.) and other
library services.
$\square$ To ensure technological up gradation of the library.
LIBRARY ADVISORY COMMITTEE (2023-24): -
Prin . Dr. S.N. Nikam ( Chairperson)
Prof. Smt. J. R. Palve (Vice-Principal ) (Secretary)
Prof. V.R .Fund (Supervisor)
Prof. R.S. Lokhande (Librarian)
Member
Prof. Dr. S. D. Thore
Prof. Dr. B.S. Desale
Prof. P. K. Bachhav
Mr. Samadhan Kedare (Registrar)
Subjectwise Books:
Subjects Quantity
Marathi 350
Hindi 300
English 300

Politics 250 Geography 300 Economics 350 Book keeping & Dook keeping & Accountancy 200 Organisation of Commerce 200 Secretarial Practice 200 Co-operation 250 Chemistry 200 Biology 200 Physics 200 Maths 200 Total 3500 Journals / Periodicals List of Subject wise Journals/ Periodicals Marathi • Lalit • Marathi Sanshodhan Patrika Asmitadarsh Hindi

• Naya Dnyanoday

• Samkalin Sahitya Samachar

Samiksha

• Navneet

• Sanchetana

• Sahitya Amrut

• Indian Literature

• Reader Digest

• Madhumati

• Hansa

English

• Littcrit

#### **Economics**

- Indian Journal of Finance
- Arthshastra Indian Journal of Economics & Dry, Research
- Yojana
- Sampada
- Arthasanwad

#### **Politics**

- Samaj Prabodhan Patrika
- India Today

# Geography

• Maharashtra Bhugolshashtra Sanshodhan Patrika

# Religion

- Maha Anubhav (free)
- Vishwashanti (free)

# General Science

- Vidnyan pragati
- Current Science
- Science Reporter
- Dream (Free)

# Chemistry

• Indian Journal of Chemistry

# Commerce

- Vyapari Mitra
- India Journal of Management
- Indian Journal of Marketing
- Vanijya Vishwa
- Udhyojak

#### Education

• Shikshan Sankraman

# G.K.

• C.S.R. (Hindi)

Reader Digest
• India Today (Hindi)
• Saptahik Sakal
• Sadhana Saptahik
• Saptahik Vivek
NEWS PAPERS :
☐ Lokmat
☐ Loksatta
□ Loknama
☐ Deshdoot
□ Sakal
□ Pudhari
☐ Dainik Bhaskar
□ Divya Marathi
□ Punya Nagari
☐ Navbharat Times
☐ Maharashtra Times
☐ Indian Express
☐ Times Of India
□ Janshraddha
☐ Patrisarkar(Weekly)
☐ Employment News(Weekly)
LIBRARY SERVICES
Library provides following services:
☐ Reference service
☐ Open Access
☐ Reprography service
☐ Internet service
☐ Home lending Service
☐ Reading Room

☐ Suggestion Box
☐ Competitive Exams Book service
☐ News Clipping of Newspapers
MEMBERSHIP
All the Staff Members & Damp; the Students of the college are the members of the Library
Membership for Students:
Membership forms are available in the Library
Identity Card
☐ Every Student provides with I Card and Issue Card.
☐ Without Issue Card Library Reading Material cannot be issued.
☐ Each member should show I Card to the Library Authority at the entrance to the
Library or Circulation counter.
☐ I Card Valid for the year only.
☐ In case of I Card or Issue Card loss, the holders of this card must bring to the
notice to the principal or Librarian. Duplicate I Card will be issued by charging
Rs.50/-
Book Circulation
☐ A book will be issued to the student only in exchange For one of his/her issue
card.
☐ In return a book to the library on or before due date If not return to due date he/she
pay due charge.
☐ Journals Publication, Dictionaries Reference books And such other documents
cannot be taken on library account or I Card except with the permission of the
library authority.
☐ For Reading Room purpose book will be issued on I Card and this book will be
return same day.
☐ Before leaving the counter a member shall satisfy Himself as to whether the book
lent to him is in sound condition, and if not, and he shall immediately bring the
matter to the notice of the circular assistant otherwise at the time of the returning
of the book he/she is liable to be asked to pay the cost purchase new copy of the
book.

LIBRARY STAFF:

LIBRARIAN

Dr. R.S. Lokhande (M.LISc, NET, Ph.D.)

Non-Teaching Staff:

Sr. No. Name of the Staff Qualification Designation

1 Mr. Shinde K. B. M.A; B. Lib & Discourse amp; Isc Assistant Librarian

2 Mr. Bacchav A. V. SSC Peon

Useful Website for Text ebooks and e-resources:

http://cart.ebalbharati.in/BalBooks/ebook.aspx (11th Std. All Faculty ebooks)

http://cart.ebalbharati.in/BalBooks/ebook.aspx (12th Std. All Faculty ebooks)

https://ndl.iitkgp.ac.in/ (National Digital Library of India)

BEST PRACTICE OF THE LIBRARY DEPARTMENT

Title of the Practice : ASC College E-content Repository

Considering the outbreak of COVID-19, due to social distancing and stay-at-home orders issued by Government Of India, all the schools, colleges & Description in the schools are stated to shut down and make immediate transitions of moving education to online learning. This has posed a challenge for libraries, for users including teaching faculty and students, as well as the services the library has been providing during the pandemic period. To overcome this situation our college library has developed a Institutional repository which facilitates to host all the e-content created by the teaching faculties of the MGV's Institution wherein a learner can easily access the desired study materials through a single interface.

Aims & Djectives:

The aims & Depository are as follows:

1. To provide open access to almost all e-content created by the teaching faculties of the MGV's Institution.

- 2. All the e-content created or being created by the teaching faculties of the MGV's Institution should be made available through a single point with search-browse, indexed and user-friendly interface.
- 3. Interlinking with other type of material (previous year question papers, syllabus, study materials hosted on the website of SPPU, Pune, e-books, e-journals, webinar lectures, articles, learning objects) to present single point access to related scholarly content.
- 4. To adopt digital preservation strategies to ensure long-term availability of e-content developed by the faculties of related discipline.
- 5. Provision to host other relevant e-modules available in open access.
- 6. To promote usage of e-content amongst students and the teaching faculties.

Home Page of E-content Repository

https://sites.google.com/view/econtentrepositoryasccmanmad/home

